

PLANNING

- Who will observe the training and who will conduct the AAR.
- Reviewing the training and evaluation plan.
- Schedule stopping points.
- What trainers should evaluate.
- Who attends.
- When and where the AAR will occur.
- What training aids will be used.

PREPARING

- **Review training objectives, orders and doctrine.**
- **Identify key points.**
- **Observe the training and take notes..**
- **Select the AAR site.**
- **Collect observations from other observers and controllers.**
- **Organize.**
- **Rehearse.**

CONDUCTING

- **Introduction and rules.**
- **Generate discussions.**
- **Review of objectives and intent**
- **Commander's mission and intent**
- **OPFOR commander's mission and intent**
- **Summary of events.**
- **Closing comments.**

BENEFITS OF THE AAR

- **Critical Assessment tool.**
- **Helps plan soldier training.**
- **Helps correct deficiencies..**